

Sunday February 22						
MANAGER ON DUTY	MOD SHIFT	FOCUS AREAS FOR THE DAY	SHIFT	BREAK	Initial Observations (energy, staffing, guest flow, etc)	
SUMMOR	Morning MOD	ENSURING	9:00-2:00	12:45-1:45	ATTENTION ALL GUIDES: PLEASE UTILIZE THE DOME WITH ANY GUEST IN THE BUILDING TO ENCOURAGE THEM TO RELAX AND HANG OUT TELL HEALER TO PICK UP IN DOME PLEASE -WEEKEND IF DOME IS FREE- LIGHT WATER, SNACKS OUT OF JARS -FREE DERMAPLANING WITH ANY FACIAL RESBOOK WITHIN 60 DAYS -IF YOU RECEIVED A FACIAL FROM LILLIE PLEASE LEAVE A GOOGLE REVIEW	
ASHLYNN	Closing MOD	DRIVING ADD-ONS PAIRING PRODUCTS WITH SERVICE 2 SAME DAY FACIALS	2:00-7:00	2:15-3:15	ATTENTION ALL GUIDES: PLEASE UTILIZE THE DOME WITH ANY GUEST IN THE BUILDING TO ENCOURAGE THEM TO RELAX AND HANG OUT TELL HEALER TO PICK UP IN DOME PLEASE -WEEKEND IF DOME IS FREE- LIGHT WATER, SNACKS OUT OF JARS -FREE DERMAPLANING WITH ANY FACIAL RESBOOK WITHIN 60 DAYS -IF YOU RECEIVED A FACIAL FROM LILLIE PLEASE LEAVE A GOOGLE REVIEW -NEW PAYMENT OPTION ON KEY PAD DO NOT USE CARD ON BLUE HIT NEW CARD TO ALLOW THE GUEST TO ADD 20%,25% OR 30% (CUSTOM IS COMING) IF THE WANT TO DO A CUSTOM ABOUT X OUT OF IT. ALSO IF USING A GIFT CARD DO NOT USE THE KEY PAD (IT WILL ONLY TIP ON REMAINING BALANCE) PLEASE PLAY CLOSE ATTENTION	
SUPPORT TEAM MEMBER	PRIMARY ROLE	SECONDARY ROLE	SHIFT	BREAK	MOD TO CHECK IN WITH	SHIFT NOTES
ANDY	EXPERIENCE GUIDE	SAUNA GUIDE	7:30-4:30	11:45-12:45	SUMMOR	OPENING CHECKLIST SAUNA GUIDE!
SUMMOR	EXPERIENCE GUIDE	PRIVATE EVENT HOST	9:00-6:00	12:45-1:45	ASHLYNN	WALK DOME TO ENSURE IT IS SET UP 100% FOR SB BY 9:30 MID DAY CHECKLIST WALK DOME TO ENSURE IT IS SET UP 100% FOR PRIVATE BY 1:30 2:00- GREET JONATHAN & GUESTS, TAKE BACK TO DOME
ASHLYNN	EXPERIENCE GUIDE	RETAIL CURATOR	11:00-7:00	2:15-3:15	SUMMOR	COVER TAYLOR'S BREAK 11:15-11:45 BOOK SCRUB A DUB DUB RETAIL FOCUS - ENGAGING W/ GUESTS COVER AAYANA'S BREAK 3:15-4:15 CLOSING CHECKLIST
TAYLOR	EXPERIENCE COORDINATOR		7:30-2:30	11:15-11:45	SUMMOR	ENSURE DOME IS SET FOR SOUNDBATH BY 9:30 PICK UP WINN WINN ORDER FOR PRIVATE AT 12:30 THEY CLOSE AT 1 10:50- CACAO OUTSIDE DOME DOOR 11:00-2:00 - FLIP DOME TO PE SET UP - AAYANA & MADDIE TO SUPPORT BAG LAUNDRY THROUGHOUT DAY
AAYANA	EXPERIENCE COORDINATOR		11:00-7:00	3:15-4:15	ASHLYNN	11:00-2:00 - SET UP FOR PRIVATE W/ MADDIE'S SUPPORT BAG LAUNDRY & BRING OUT AT CLOSE TRAINING WITH MADDIE DEEP CLEAN OF ALL CANDELS WAX BUILD UP ON THEM
MADDIE	TRAINING		11:00-7:00	3:15-4:15	ASHLYNN	SHADOW DAY WITH AAYANA - FOCUS ON DOME & PRIVATE EVENT SET UPS!
MORNING TASKS: PICK UP WINN WINN - TAYLOR BAG LAUNDRY - TAYLOR				EVENING TASKS: BRING BAGGED LAUNDRY OUT AT CLOSE - AAYANA & MADDIE		
DOME AND EVENT DIRECTION FOR THE DAY					PRIVATE EVENT DETAILS	
DOME DIRECTION	OPENING SETUP	MID DAY SETUP 1	MID DAY SETUP 2	CLOSING SETUP	EVENT #1	EVENT #2
EVENT/CLASS NAME		PUBLIC SOUNDBATH - MARIA	COLLECTIVE ALIGNMENT - STELLA			
EVENT/CLASS TIME		10:00-11:00	1:00-3:30			
DOME SET UP	STANDARD 6 BED, 2 CHAIR LAYOUT SOUNDBOWLS OUT	STANDARD 6 BED, 2 CHAIR LAYOUT SOUNDBOWLS OUT, NO RAIN DRUM CANDLES LIT, PLATFORM LIGHT ON, MUSIC PLAYING CACAO AT THE END!	STANDARD 8 CHAIR SET UP TRAY SET UP: HUMAN DESIGN - PHOTO/DETAILS IN PE BINDER NO SOUNDBOWLS CANDLES LIT, PLATFORM LIGHT ON, MUSIC PLAYING CATERED BITES & INFUSED WATER	STANDARD 6 BED, 2 CHAIR LAYOUT SOUNDBOWLS OUT	HOST: JONATHAN CODISPOTI CELEBRATING: TEAM BUILDING GUEST COUNT: 3 DOME SET UP: STANDARD 8 CHAIR SET UP, TRAYS SET UP FOR HUMAN DESIGN, NO SOUNDBOWLS SERVICE: COLLECTIVE ALIGNMENT - HUMAN DESIGN & BREATHWORK HEALER: STELLA TIME: 2:00-3:30 FOOD/BEVERAGES: INFUSED WATER, CATERED BITES (MEAT & CHEESE) GIFT: N/A	
HEALING ROOM SET UP	AURA SET UP	AURA SET UP	AURA SET UP	AURA SET UP		
# OF SEATS/BEDS		6 BED, 2 CHAIR	8 CHAIR SET UP			
FOOD/DRINK		CACAO AT END	CATERED BITES, INFUSED WATER			
GIFT		N/A	HUMAN DESIGN PACKETS			
PERSON IN CHARGE OF SETUP	TAYLOR	TAYLOR	TAYLOR, AAYANA, & MADDIE	AAYANA & MADDIE		
SETUP TIME	8:30-9:30	11:00-1:00	1:00-3:30	CLOSING SET UP		
PERSON IN CHARGE OF TEARDOWN		TAYLOR, AAYANA & MADDIE	AAYANA & MADDIE			
TEARDOWN TIME		11:00	3:30			